

Dogs Run the Fox LLC use only.
Date Application Received:

Received By:

Dogs Run the Fox LLC-- Application

Personal Information

Name:

First

Middle

Last

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

Work Eligibility

Are you eligible to work in the United States? Yes: _____ No: _____

Are you 17 or older? Yes: _____ No: _____

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes: _____

No: _____

If yes, please explain: _____

Have you been convicted of, pleaded guilty to, or pleaded no contest to, an act of dishonesty, or breach of trust, such as misdemeanor petty theft, burglary, fraud, writing bad checks, and other related crimes within the last five (5) years?

*Yes: _____ No: _____

If yes, please explain: _____

**Conviction of a crime, or pleading guilty to a criminal charge, will not necessarily disqualify you from the job for which you are applying. Each conviction or plea will be considered with respect to time, job relatedness, and other relevant factors.*

Availability

DAY	FROM	TO	NOTES
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			

Total Hours Desired: _____

As an in-home pet care business, the holidays are often a busy time. Are there any holidays you are NOT able to work?

When will you be available to begin work? _____ / _____ (Month/Year)

Education

High School: _____ City: _____ State: _____

Have You Graduated? Yes: _____ No: _____

College: _____ City: _____ State: _____

Course of Study: _____

of Years Completed: _____

Did You Graduate? Yes: _____ No: _____ Degree: _____

Other Information

Tell us about your pets, past and present. What did they like and what did/do you do together?

Why do you want be a part of the team at Dogs Run the Fox LLC?

What skills/talents do you possess that would be beneficial to the team?

Employment History

Please give an accurate and complete full-time employment record. Start with the present or most recent employer. Include military experience if applicable.

Position #1

Company Name: _____ City: _____ State: _____

Company Phone Number: _____

Job Title: _____

Name of Supervisor: _____

Employed (Month and Year) From: _____ To: _____

Hourly Wage: _____

Describe your work:

May we contact this employer? Yes: _____ No: _____

If not, why not? _____

Reason for leaving: _____

Position #2

Company Name: _____ City: _____ State: _____

Company Phone Number: _____

Job Title: _____

Name of Supervisor: _____

Employed (Month and Year) From: _____ To: _____

Hourly Wage: _____

Describe your work:

May we contact this employer? Yes: _____ No: _____
If not, why not? _____
Reason for leaving: _____

Position #3

Company Name: _____ City: _____ State: _____
Company Phone Number: _____
Job Title: _____
Name of Supervisor: _____
Employed (Month and Year) From: _____ To: _____
Hourly Wage: _____
Describe your work:

May we contact this employer? Yes: _____ No: _____
If not, why not? _____
Reason for leaving: _____

Conditions to work:

Dogs Run the Fox LLC sets high standards for its employees and compliance with these standards is a condition to remain working in conjunction with us.

If you are offered a position with Dogs Run the Fox LLC, you need to carefully consider what we would require of you before you accept. As an employee, you must do everything you can to satisfy our external and internal customers, including:

- Following our standards of professionalism
- Arriving on time
- Maintaining a positive, enthusiastic attitude
- Treating coworkers with respect
- Being honest and dedicated in your work
- Using proper phone etiquette
- Expediting customers' transactions/requests quickly and professionally
- Following company policies and procedures
- Assisting customers
- Meeting standards of work quality and quantity
- Maintaining a professional appearance
- Accepting a work schedule that may require holiday work

Are you willing and able to comply with all the requirements listed?

Yes: _____ No: _____

Agreement of the Transfer of Information

I declare the information provided by me in this application is true, correct, and complete to the best of my knowledge. I understand that if accepted as an employee, any falsification, misstatement, or omission of fact in connection with my application, whether on this document or not, may result in immediate termination of approved employment status.

I authorize you to verify any and all information provided above. I acknowledge that employment status may be conditional upon successful completion of a substance abuse screening test as part of the Dogs Run the Fox LLC policy.

I acknowledge that if I become an employee, I will be free to terminate my relationship at any time for any reason, and that Dogs Run the Fox LLC retains the same rights. No Dogs Run the Fox LLC representative has the authority to make any contrary agreement.

Signature: _____

Date: _____

Printed Name: _____